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Excerpts from ODP Staff Meeting - 15 January 1981

25X1   1. Mr. Johnson and [   ] held discussions on SAFE and the SAFE Steering Committee with the DDA this past week. The DDA has in the past left the overseeing of SAFE to the Steering Committee. Upon recommendation from the Executive Director, the DDA will now be more involved with policy decisions in regards to SAFE.

25X1   2. [   ] reported the reorganization of DD/P with the following changes: Teleprocessing Branch with [   ]   25X1
as Chief; the Communications Systems Branch with [   ]   25X1
as Chief; and the Online Systems combined with Batch Systems with
25X1   [   ] as Chief.

25X1   3. [   ] reported that [   ] will be leaving   25X1
D Division for a rotational assignment with the Intelligence
25X1   Community Staff. [   ] will be Chief, D Division, and
25X1   [   ] will be Deputy Chief, A Division.

4. At the DDA Staff Meeting, Mr. Fitzwater underscored the fact that the reduction in travel cost policy was put together in the DDA and asked that we make a special effort to follow this policy.

5. The DDA reminded the Office Directors they must follow the chain of command when dealing with the Executive Director.

6. We are scheduled to brief the Executive Director on SAFE, CAMS, Applications development, and Processing sometime in February. The DDA is scheduled to be briefed on ADSTAR.

7. The D/OS commented on the Anderson newspaper article concerning an alleged controversy between the Agency and FBI regarding the polygraph. The article was total fabrication.

8. Attached is a copy of ODP's weekly report to the DDA and excerpts from the Division/Staff weekly reports.

25X1

Attachment:
  As Stated

This Document becomes UNCLASSIFIED
when separated from attachment.

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ODP-82-041
14 January 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
                  Director of Data Processing

SUBJECT: ODP Report for Week Ending 13 January 1982   (U)

FY-84 Terminal Requirements

The 1984 terminal requirements are due. Only the DO requirements have been received. Their 1984 requirements are for 75 standard CRT terminals with printers and their out-year projections are the same in 1985 with an increase to 340 standard CRT terminals with printers each year through 1988. This large increase reflects plans to use a single terminal for both data and word processing starting in 1986. (C)

25X1

Significant Events during the Coming Week

25X1   a. SAFE. [   ] (SAFE Project Director and Deputy Project Director, respectively) will
25X1   visit the [   ] SAFE Development Facility on 14-15 January. They will accompany several distinguished visitors, including Adm. Burkhalter (Deputy Director, DIA) and [   ]   25X1
25X1   [   ] (Director, Intelligence Community Staff). (U)

b. The ADSTAR system will be demonstrated to the DDI Office Directors on 21 and 22 January. (U)

NOTE: The Applications and Processing Weekly Reports are not in yet and therefore we may have to supplement this report on Friday morning, 15 January. (U)

25X1

25X1

Supplement to ODP Report for Week Ending 13 January 1982, ODP-82-041, dated 14 January 1982

Support of OF:

The W2's for 1981 have been printed, decollated, and bursted. Operations personnel worked 16 consecutive hours to complete this task.

25X1

Registries: (Agency-wide Automated Registry Systems)

The end-of-year processing for the Standardized Registry Systems was completed on 7 January 1982. The participating offices were the Executive Registry (DCIREG), IC Staff Registry (COMREG), DDA Registry (DDAREG), and OGC Registry (DMS). This activity included the establishment of data base segments to handle 1982 data entries and clean up of certain 1981 data records.

25X1

/s/ Bruce T. Johnson

Bruce T. Johnson

15 January 1982

Excerpts of ODP Div/Staff Reports for Week Ending 13 January 1982

Management

Upcoming Events.   Office-level MBO's are scheduled as follows:

Date	MBO	Time
19 Jan.	Joint DD/A & DD/P	1030-1200
19 Jan.	DD/A	1330-1500
20 Jan.	DD/P	1000-1130
22 Jan.	Make-up	1330-1500
25 Jan.	AS	0930-1130

All MBO sessions are in Room 2D02, Headquarters.   (U/AIUO)

STAT

Processing

STAT [   ] was admitted to Alexandria Hospital on Monday, 11 January for treatment of kidney stones. [   ] STAT

Applications

STAT [   ] joined B Division on 11 January 1982, she will be assigned to ACTS project and can be reached on extension STAT [   ] Her mailing address is 2D42, [   ] STAT

GIM II User Language course was completed by 21 students.